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Friday 10th December 2021

Dear Parents,

I am writing to inform you that there has been a **confirmed case** of COVID-19 in school today. The confirmed case is now isolating.

Government guidance directs there is no longer a need to isolate the year group and indicates that close contacts will be contacted by NHS Track and Trace directly. However, we have already contacted you ourselves if we believe your child has been in closer contact to the confirmed case. If you have not been contacted by us, we believe, to the best of our knowledge (based on classroom seating plans and known friendship groups), that your child has not had direct close contact with the confirmed case. Your child should therefore attend school as usual unless they are showing symptoms of the virus.

Therefore, the purpose of this letter is to make you aware of the confirmed case and clarify that there is no reason for your child not to attend school unless they develop symptoms of their own.

Symptoms

The most common symptoms of coronavirus (COVID-19) are recent onset of:

- New continuous cough and/or
- High temperature
- A loss of, or change in, normal sense of taste or smell (anosmia)

However, there is a wider range of symptoms. If you are concerned, you should seek medical advice.

Yours sincerely,

Mrs A Gilbert
Deputy Head Teacher