Hall Green Primary School
Westminster Road
West Bromwich
West Midlands
B71 2JQ

Tel: 0121 5882080
www.hallgreenprimary.co.uk
Email: enquiries@hallgreenprimary.co.uk

Head Teacher – Mrs A Gilbert

Monday 9th November 2026

Wednesday 25th November 2026 – morning and afternoon walks

Dear Parents/Carers,

On Wednesday 25th November 2026, we will be walking the Nursery children to the local post box on Hall Green Road to post their letters to Santa, which they will be writing in class.
There will be a morning walk and an afternoon walk, depending on the time your child attends Nursery. Children will return before the end of their Nursery session. Please collect your child from Nursery at their usual time.

This walk will give the children a meaningful purpose for their writing, help them learn about their local community and provide an opportunity to practise road safety.

Keeping children safe

The children will walk in small groups with school staff and will be supervised throughout. The route involves crossing one road. Staff will support children to cross safely, with adults positioned at the front and rear of each group and children holding hands. Children will receive clear safety instructions before leaving school, and staff will carry out regular headcounts.
A qualified first aider will accompany the children, carrying a first-aid kit. Staff will also carry a mobile phone, emergency contact details and any required prescribed medication, in line with child's agreed arrangements.

As we already hold a completed One-Off Consent Form for your child, no further consent is required for this visit. If we do not currently hold a completed form, we will send one home shortly. Please ensure your emergency contact details and your child's medical information are up to date on Arbor. If you have any questions or concerns about the visit to the post box, please speak to a member of staff.

What your child needs

Please ensure your child wears their school uniform, a warm waterproof coat and suitable footwear for walking. Please let us know about any changes to medical needs, allergies, medication or additional support needs before the visit.
If the weather makes the walk unsafe, the visit will not go ahead.

Thank you for your support.

Kind regards
Mrs Walwyn and the Early Years Team