

# Early Years Pupil Premium Application Form



**PLEASE COMPLETE THIS APPLICATION FORM ONLY IF YOU THINK YOU ARE ELIGIBLE.**

To apply you must be on a low income or a joint income as stated in Section 3 or eligible under Section 4 to apply. If you do not meet any of the criteria, then please do not complete this application form.

## Section 1: About your child(ren)

(Please complete in ink and CAPITAL LETTERS using your child(ren's) legal names)

Child's last name	Child's first name	Date of birth			Name of school provider/ childminder
		DD	MM	YY	

## Section 2: Parent/Guardian details

(Please complete in ink and CAPITAL LETTERS)

	Parent/Guardian 1	Parent/Guardian 2
Last name		
First name		
Date of birth	DD MM YY	DD MM YY
Contact phone number		

\*Complete as appropriate

National Insurance* or NASS Ref Number*																	
Address																	
	Postcode								Postcode								
Email																	

### Section 3: Family income and benefit details

(Please complete in ink and CAPITAL LETTERS)

Is your joint family income over £16,190 per year? (Please put an X in the box.) Yes  No

**If you answered 'Yes', you do not need to complete the next section and can go straight to the adopted/looked after child section (Section 4).**

If you answered 'No' and you are in receipt of any of the benefits listed below, please put an X in this box.

Parents and carers who receive any of the following may qualify:

- Income Support
- [Income-based Jobseekers Allowance](#)
- [Income-related Employment and Support Allowance](#)
- Support under Part VI of the Immigration and Asylum Act 1999
- [The guaranteed element of State Pension Credit](#)
- [Child Tax Credit](#) (provided the family is not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190)
- [Working Tax Credit](#) run-on (the payment someone may receive for a further four weeks after they stop qualifying for Working Tax Credit)
- [Universal Credit](#) provided you have an annual net earned income of no more than £7,400 as assessed by earnings from up to three of your most recent assessment periods

Please put an X in this box if you are not sure whether your joint family income is over £16,190 or whether you are in receipt of one of the benefits listed above, but you would still like us to check whether your child is eligible for the early years pupil premium.

### Section 4: Adopted or looked after children

You may also qualify if your child has:

- been looked after by the local authority for at least one day
- been adopted from care
- left care through a special guardianship order or a child arrangement order in England or Wales

**Please place an X in the box if any of these statements apply**

**Confirmation that court order for the above has been seen by school**

## Section 5: Your Declaration

### Data Protection Notice

Your privacy is important to us. All information is regarded as confidential and any data collected will be processed or disclosed within the limits of the Data Protection Act 2018.

To understand more about why we collect your information, what we do with your information, how you can access your information, your personal information rights, how and to whom to raise a complaint about your information, please visit our privacy notice page at:  
<http://www.sandwell.gov.uk/privacynotices>

I confirm that the information I have provided above is accurate and true. I understand and agree to the conditions set out in this document and I authorise funding to be claimed, as agreed above, on behalf of my child.

I am happy for my information to be shared with appropriate organisations, for providing and offering services to me. *(Please put an X in the box to confirm.)*

Signature of parent/guardian: \_\_\_\_\_ Date: \_\_\_\_\_

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**Please return your completed form to your school.**

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### For office use only

Checked by: \_\_\_\_\_

Date application checked: \_\_\_\_\_

Qualify: Yes  No