

Hall Green Primary School

Pupil Mobile Phone Policy



Policy Tracker				
Responsibility for monitoring this policy: Senior Leadership Team and Governing Body Reviewed annually				
Date of Review	Reviewed by	Role	Date approved by Governing Body	Review Date
April 2026	Mrs Alison Gilbert Mrs Anne Taylor	HeadTeacher SGAAO	14.05.26	April 2027

Intent

At Hall Green Primary School, we prioritise a calm, safe and focused learning environment in which all pupils can thrive. In line with current DfE expectations, the school operates as a mobile phone-free environment during the school day. This includes, smart watches and other such devices.

This policy is designed to:

- Safeguard pupils from risks associated with mobile technology
- Promote positive behaviour, attention and engagement in learning
- Support pupils' wellbeing and healthy social interaction

Implementation

Access to Mobile Phones

- Mobile phones are not permitted for pupils in Reception to Year 4.
- Only Year 5 and 6 pupils may bring a mobile phone to school, where there is a clear need (e.g. independent travel). Parents must sign a permission slip and agree to this policy.

Daily Procedures

- All permitted devices must be:
 - Switched off before entering the school building.
 - Clearly labelled with the pupil's name.
 - Handed to a member of staff at the school entrance on arrival.
- At the start of the day:
 - Pupils will hand over their device at the external door to a member of staff
 - Designated staff member will document this on a register.
 - The device will be stored securely in a classroom safe for the duration of the school day
 - Devices will not be accessible to pupils at any time
- At the end of the day:
 - Designated staff will collect the devices and the register
 - Devices are returned to pupils at the external door on dismissal
 - Pupils MUST leave the school building before switching devices on

Although we will store the devices in a secure location, Hall Green Primary School accepts no responsibility for loss, damage, or stolen devices. Pupils bring a device onto school premises at their own risk.

Consistency of Practice

Expectations for pupils

- Pupils must follow all procedures for handing in, and collecting phones
- Phones must not be used, seen, or accessed during the school day
- Pupils must not bring any unauthorised devices (e.g. smartwatches with messaging functions)

Breaches of the Policy

If a pupil:

- Fails to hand in a phone
- Uses a phone during the school day
- Brings a phone without permission

Then:

- The phone will be confiscated immediately
- Parents/Carers will be required to collect the device
- Further sanctions may be applied in line with the school behaviour policy

Impact

The school's approach ensures that:

- Learning time is maximised and free from distraction
- Incidents related to online safety, misuse and peer conflict are minimised
- Pupils demonstrate positive behaviour, engagement and social interaction
- Safeguarding risks linked to mobile technology are significantly reduced
- We support pupils' mental health and wellbeing

This contributes directly to strong outcomes in:

- Behaviour and attitudes
- Personal development
- Safeguarding effectiveness

Monitoring and Evaluation

Responsibilities

Leaders:

- Monitor the consistent implementation of the policy
- Review any incidents or breaches
- Ensure the policy remains aligned with DfE guidance and safeguarding expectations

All Staff:

- Follow this policy
- Ensure pupils understand this policy
- Collect, store and return phones safely
- Enforce the policy consistently
- Act as positive role models regarding mobile phone use (see staff Code of Conduct Policy and Acceptable Use)

Pupils:

- Ensure they hand in their mobile device as instructed
- Ensure they respect the mobile phone-free environment
- Do not bring in their device without permission from parent
- Ensure they are Year 5 or 6 only

Parent/Carer:

- Support the school's policy
- Ensure they sign a form to say their child needs to bring a mobile phone to school and accept our procedures
- Clearly label the device with their child's name
- Ensure pupils understand expectations
- Avoid contacting pupils directly during the school day
- Ensure if their child is in Year Reception – Year 4 their child does not bring a mobile phone to school under any circumstances