

Frank
Chapman
Residential
November 2025

Accompanying Staff

- Mrs MacDiarmid
- Mrs Plose-Joyce
- Miss Hall
- Miss Powell



Before the trip

- **Fill out your medical consent forms and hand them back to staff (if you haven't already done so)**
- You should have been given your kit list. Please ensure you have used it as a checklist to prepare your child.
- You should also make Mrs MacDiarmid, Mr Falconer or other staff attending aware of any medical conditions or other issues that you would like to keep discrete.

Before the trip

- Please ensure you send your children with adequate and suitable clothing for the duration of their stay. This will be clearly shown on the kit list. Always pack extra to be safe.
- Please only one pair of jeans maximum to travel in, if at all.
- **Plastic bags are crucial** as the children will be storing their dirty clothes in there.

On Monday 17th

- Children to arrive at normal time to school but to bring their suitcases in to the hall, back door.
- This is where the group register will be taken and medication can be passed over to the group leader.
- Parents will be asked to leave just before we get ready for the coach- you are welcome to stay by the gate to wave off the children.

Monday 17th October

- We will be leaving school approximately 9.30am.
- Arriving at the centre around 10:30am.
- Texts will be sent when children have arrived.
- Children will need to take their own packed lunch for the day of arrival.

Throughout the week

- We are aware some parents will want to know what is going on throughout the week but we will not be making any calls home unless there is an emergency. **NO MOBILE PHONES PLEASE!**
- We will try to update the website daily but cannot promise an update by a certain time. Usually this is done when the children have gone to bed or in the morning after breakfast.

Throughout the week

- Your children will be split into groups for their activities, dormitories and their dining seats.
- This is to broaden their friendship groups prior to high school.
- The groups have been thought out thoroughly to enable good discipline and for children to be encouraged to try new things.
- The children will be made aware of their groups in due course.

Throughout the week

- For all activities, your children will be accompanied by at least 1 member of staff from school and at least 1 experienced member of Frank Chapman staff.
- Activities include:
 - Team building games
 - Mountain biking
 - Abseiling
 - Tree climbing
 - High ropes
 - Walk to Bewdley
 - Paddling
 - Orienteering

A normal day at Frank Chapman

- Children will be woken up around 7am for before breakfast duties, washing, brushing teeth and their breakfast.
- There will then be a short morning meeting detailing the day.
- Children will prepare for their day – clothing, drinks etc.
- The children will have one activity in the morning, have lunch then have a second activity.

- Children will then be given free time prior to dinner.
- Children will also have a night time activity before getting ready for bed.

Sleeping arrangements

- For ease, it would be best if children bought their own sleeping bags as they will not have to make their beds.. However, please don't go out and buy one specifically.
- If not, children should bring their own bedding (quilts and pillows are provided)
- Children may not necessarily be with all of their friends in their dormitories.

Dining Arrangements

- As previously mentioned, children are in different group for activities, sleeping and dining.
- For dinner, I have grouped children in their friendship groups so they can talk about their days and catch up.
- Children will be encouraged to eat well but try not to waste food. This is because waste is measured and accumulated at the end of the week. However, we will never force a child to eat either!

Spending money

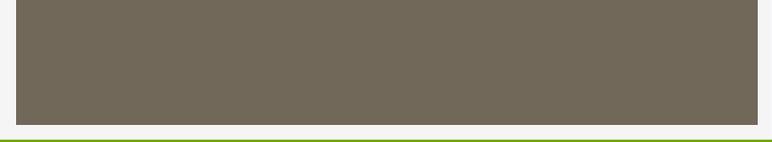
- Children will be able to bring spending money **£10 maximum**. Please try not to send notes, **change is easier**
- Children will be able to buy snacks or something to remember the trip by.
- This money can also be used for our day trip to Bewdley where we will pop into Teddy Grays, the sweet shop.

Misbehaviour or illness

- Children will follow the normal school rules but have to be extra observant due to the nature of the activities. If children do not follow the rules after warnings then you will be contacted to collect them directly from the centre.
- If this is the case then there would be no refund.
- If your child is ill we will monitor the situation and ensure they do not over-exert themselves.
- If we feel they cannot continue we will also ask you to collect them.
- If medical assistance is required we do have a staff car to transport children.
- On arrival on Monday, we will ask parents to sign to give consent for staff to administer liquid paracetamol, liquid ibuprofen and liquid piriton – we will only administer these if we feel there is a medical need and will always be administered by a medically trained member of Hall Green staff.

Friday 21st November

- We will be departing the centre around 1.30pm.
- We will alert you when the children are ready to be collected.
- Usually, this is just before the end of a normal school day.
- If you do not hear from us, please ensure you collect the children at the usual end of day time, from the school hall.



Any Questions?